CAREER GUIDANCE REPORT

I'm Set for My Bright Career!

Saurabh 2021-04-02



SUCCESS

Report At A Glance



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Congratulations on taking the first step towards a successful career!



You are in to college and really taking good efforts in getting all the knowledge you can or you have just finished your graduation and all set to enter the world of work in near future.

Whatever the case may be, you will need the guidance of experts who will coach you to enter the job world with full-fledged preparation.

Its time you should start answering theses questions -

- What job you will take once you graduate?
- Would you like to go for future studies?
- Is study abroad a good option for me?
- How can I improve chances of getting a good job? What are the skills required for the same?
- Are there some short term courses which will enhance my job skills?

This confidential report uses your responses to the personality questionnaire to identify your unique personality characteristics, and describe the behaviours you are likely to exhibit in a range of different settings. In addition to this the report uses your responses to the aptitude questionnaire, and describes what are your strengths and shortfalls if any. This information is then used to highlight career areas that may be best suited for you, and which you might wish to explore further when considering higher study options and your future career path.

The purpose of this Career Success Report is to help you broaden your understanding of self and to plan well for your future. Although successful people possess personal strengths inherent to these behavioural patterns, no lifestyle can be classified as 'the best way of doing things'. Various styles may aid in one's efforts to be successful, happy, and productive.

A helpful understanding of your reported personal strengths should also take into account other significant information about self, such as your current education and skills, work and leisure experiences. So, if you wants to benefit fully from this report, you should discuss your profile with a skilled counsellor or trained professional.





What is Aptitude?

Aptitude is an innate or inborn capacity for learning. The Alma Mater's Aptitude test assesses an individual's strengths and weaknesses in six key abilities.



Your Aptitude Test Result

- 1. Your performance is excellent in Numerical ability.
- 2. Your performance is excellent in Reasoning ability.
- 3. Your performance is excellent in Verbal ability.
- 4. Your performance is excellent in Spatial ability.
- 5. Your performance is excellent in Rapid Evaluation Ability.
- 6. Your performance is excellent in Cognitive Ability.







Meaning

Numerical Ability refers to the skill of using numbers quickly and accurately, in tasks involving mathematical operations. This is a reflection of your comfort with numbers and calculations.

Application

Numerical Ability is important for work in the technical professions such as science, engineering and architecture. It is also important for many jobs in business and finances e.g. sales forecasting, banking, etc. and is very much needed for work in accounting. In the technical area, Numerical Ability is relevant for any sort of work in which calculations or precise measurements are needed to be made for instance; surveying or laboratory work.



Meaning

Reasoning Ability means applying logical thinking before coming to a particular conclusion by observation of given information or a subject matter.

Application

The ability to think logically is needed for work which involves seeing relationships between things; either in a logical sense or in a practical sense. It is therefore, useful for fields such as computer programming, software design, mathematics, science, research work and engineering. It is also be useful in areas such as technical maintenance, which involves understanding how parts of a machine or system are related to one another. Reasoning is also important for working in the field of design, since design is often concerned with the expression of ideas of themes. Finally, reasoning can also be very important in management, especially at the higher levels where one needs to see how the different parts of a complex organization fit together. $\bigstar \bigstar \bigstar \bigstar \bigstar \bigstar$ Your Rating in Numerical Ability is Excellent.

What Does This Mean?

Numerical Ability is needed for many courses of training and further study. Your score on this test suggests that you would manage very well with the complex study materials which involve Numerical Ability.



What Does This Mean?

Reasoning Ability is needed for many courses of training and further study. Your score on this test suggests that you would manage very well. You might experience some difficulty correctly figuring out the logical consequences of the more complex patterns and relationships. At the work front you will be able to learn routine material without much difficulty.





Verbal Ability



Meaning

Verbal Ability measures your degree of comfort with the English language i.e., choosing and spelling words appropriately, applying correct grammar, understanding word meanings, relationships and comprehending detailed written information.

Application

Verbal Ability is important for any work which involves communicating ideas or understanding written material. It can also be important for many kinds of work in which the understanding of difficult concepts is required. Areas of work in which these abilities are required are professional jobs e.g. lawyer, doctor, teacher, technological jobs e.g. engineer, computer programmer, business e.g. management, sales, marketing and advertising, scientific work. This ability plays an important role in all subjects of arts and humanities. Verbal ability is also required wherever communicating effectively with others is necessary. ★ ★ ★ ★ ★
Your Rating in Verbal Ability is Excellent.

What Does This Mean?

It is important to have fairly good verbal skills if you wish to undertake further training or study, especially in 'academic' areas. Your score suggests that if you are interested in undertaking further study or training, you would succeed best with traditional academic subjects. You have excellent command over language. You will be at ease in understanding the finer points of complex arguments. You will be able to understand new ideas, and explain them coherently to others.

Excellent Very Good Good Fair

Needs Improvement

Meaning

Spatial Ability is concerned with understanding of space and dimensions, visualizing objects in 2-D and 3-D perspective. It is about understanding the orientation of the figural patterns.

Application

This ability is needed for any form of work in which it is important to be able to visualise objects and to understand how they relate to each other. Examples of jobs where good Spatial Abilities required are architecture, design, technical drawing, dentistry, the fine arts, and also any type of technical or craft work which involves dealing with objects at a practical level.



What Does This Mean?

You can utilise this ability in your day to day working. If you are working in technical field you will not face any difficulty in understanding the complex drawings or shapes. If you are in creative areas you will be able to get things done in better way compared to other people.





Rapid Evaluation Ability



Meaning

The perceptual speed and accuracy test measures the ability to work accurately with detail and at speed. It is measured by items in which you must rapidly assess the similarity or difference of paired groups of letters or numbers.

Application

This ability is important in many kinds of routine or detailed work, clerical work, data entry or coding, for instance and is also quite important for scientific or technical work where precision is required e.g., computer programming or laboratory work. Furthermore, this is an ability required in all work where attention to detail and quality are important e.g. accountancy and some types of legal work.



Meaning

This ability refers to the set of abilities, skills or processes we need to carry out any task (complex or simple). They have more to do with the mechanisms of how we learn, remember, problem-solve and pay attention.

Application

This ability is essential in all learning situations and to complete all sorts of academic courses. In addition to this, this ability can be used to provide an indication of intellectual potential. Assessing the ability to quickly understand and assimilate new information, it is likely to predict how responsive to training the person will be. $\bigstar \bigstar \bigstar \bigstar \bigstar$ Your Rating in Rapid Evaluation Ability is Excellent.

What Does This Mean?

Your score on the test suggests that you are capable of performing tasks which require speed and accuracy at ease.

★ ★ ★ ★ ★
Your Rating in Cognitive Ability is Excellent.

What Does This Mean?

You will be at ease for most of the times to learn theoretical concepts or understand more complex logic.

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What is personality?

Carl Jung believed that an individual's personality was made up of his or her preferences, or the way he or she chooses to do certain things. The assessment provides a useful method for understanding people through the eight personality preferences that everyone uses at different times. These eight preferences are organized into four dichotomies, each made up of a pair of opposite preferences. When you take the assessment, the four preferences you identify as being most like you are combined into what is called a type. We have understood and utilized world wide accepted theories and adapted its interpretations to suit Indian psychology and mentality.

Your reported type is **ISFJ** Introversion, Sensing, Feeling, Judging.



What does **ISFJ** mean?

Dear Saurabh,

You are very dedicated and warm protector, always ready to defend your loved ones.

It is important to understand yourself and the personality traits which will impact your likeliness to succeed or fail at various careers. It's equally important to understand what is really important to you. When armed with an understanding of your traits, and an awareness of what you truly value, you are in an excellent position to pick a career which you will find rewarding.

I, S, F and J: What Each Letter of Your Personality Type Code Means

- I: If your preference is introversion, it means you are energized by your own thoughts and ideas. You don't need to interact with other people to get motivated.
- S: As someone who prefers sensing, you use your five senses to process any information you receive. You are not one to see beyond what is currently right in front of you, for example things you can see, touch, hear, smell and taste. You see the details rather than the patterns that emerge from them.
- F: Your feelings and values guide your decisions. You are sensitive to the needs of others and are reluctant to give criticism.
- J: Your preference for a judging lifestyle means you like structure. You are well-organized and deadlines don't ruffle your feathers. You have no difficulty planning in advance to meet them.





Your order of personality preference

As an ISFJ, your order is Introversion, Sensing, Feeling, Judging.

Left Description		Right Description		
From where you get your energy	E	Preference for drawing energy from the outside world of people, activities and things	-	Preference for drawing energy from one's inner world of ideas, emotions, and impressions.
		Your score on this dimension shows less inclination for Extroversion. Chances are that sometimes you focus your attention or get your energy from Extroversion.	∎	Your score on this dimension shows slight inclination for Introversion. Therefore in generality we can say that you focus your attention or get your energy from Introversion.
The way you take in information		Preference for taking in information through the five senses and noticing what is actual.		Preference for taking in information through a "sixth sense" and noticing what might be.
		Your score on this dimension shows slight inclination for Sensing over Intuition. Therefore in generality we can say that the way you take in information is from Sensing.	N	Your score on this dimension shows less inclination for Intuition over Sensing. Chances are that sometimes the way you take in information is from iNtution.
The way you make decisions		Preference for organizing and structuring information to decide in a logical, objective way.	F	Preference for organizing and structuring information to decide in a personal, value- based way.
		Your score on this dimension shows less inclination for Thinking over Feeling .Chances are that sometimes The way you make decisions is from Thinking.		Your score on this dimension shows slight inclination for Feeling over Thinking. Therefore in generality we can say that the way you make decisions is from Feeling.
How you deal with the outer world	J	Preference for living a planned and organized life.		Preference for living a spontaneous and flexible life.
		Your score on this dimension shows slight inclination for Judging over Perceiving. Therefore in generality we can say that you deal with the outer world by Judging.	Р	Your score on this dimension shows less inclination for Perceiving over Judging. Chances are that sometimes you deal with the outer world by Perceiving.





ISFJs Generally Have The Following Traits

- Large, rich inner store of information which they gather about people
- Highly observant and aware of people's feelings and reactions
- Excellent memory for details which are important to them
- Very in-tune with their surroundings excellent sense of space and function
- Can be depended on to follow things through to completion
- Will work long and hard to see that jobs get done
- Stable, practical, down-to-earth they dislike working with theory and abstract thought
- Dislike doing things which don't make sense to them
- Value security, tradition, and peaceful living
- Service-oriented: focused on what people need and want
- Kind and considerate
- Likely to put others' needs above their own
- Learn best with hands-on training
- Enjoy creating structure and order
- Take their responsibilities seriously
- Extremely uncomfortable with conflict and confrontation

How Your Type Affects Your Career Choice

ISFJs Career Choice Should Probably Include

- Work that requires accuracy and attention to detail, organization, and adherence to standard operating procedures
- Work that lets them use a personal approach to helping others, preferably on a one-on-one basis
- Work that is of a practical nature and is service-oriented, so they can see that they are helping others in real and tangible ways

ISFJs Strengths

- ISFJs are the universal helpers, sharing their knowledge, experience, time and energy with anyone who needs it
- ISFJs are meticulous and careful, taking a steady approach and bending with the needs of the situation just enough to accomplish their end goals
- ISFJs are very imaginative, and use this quality as an accessory to empathy, observing others' emotional states and seeing things from their perspective
- When the goal is right, ISFJs take all this support, reliability and imagination and apply it to something they believe will make a difference in people's lives
- ISFJ personalities often form an emotional attachment to the ideas and organizations they've dedicated themselves to and work hard towards it.
- The best part is, ISFJs have the practical sense to actually do something with all this altruism



ISFJs Weaknesses

- ISFJs are so concerned with others' feelings that they refuse to make their thoughts known, or take any duly earned credit for their contributions
- ISFJs have trouble separating personal and impersonal situations
- People with the ISFJ personality type are private and very sensitive, internalizing their feelings a great deal. This lack of healthy emotional expression can lead to a lot of stress and frustration
- it is far too easy for ISFJs to overload themselves or to be overloaded by others as they struggle silently to meet everyone's expectations, especially their own
- Challenges can be particularly hard to address since ISFJ personalities value traditions and history highly in their decisions and are reluctant to change
- ISFJs are warm, good natured people willing to let things slide, to believe that things will get better soon, to not burden others by accepting their offers of help, while their troubles mount unassisted

If A Stressful Situation Continues

- If stress continues the ISFJ will experience increasing anxiety
- Their fear that things will continue to spin out of control will result in a general feeling of dread and apprehensiveness
- They become both wary of change and unrelentingly pessimistic about the future
- ISFJs eventually become immobilized by physical symptoms associated with their anxieties
- All these things disable ISFPs to such a degree that they cannot assume their responsibilities
- Abandoning service-orientated obligations prevents ISFJs from accessing opportunities that allow them to fulfill their basic needs

Potential Pitfalls

- Avoiding dealing with conflict and not asserting themselves to ensure their own needs are met
- When under stress, imagining all of the things that might go critically wrong in their lives
- Not expressing their needs, which may lead to frustration
- Not branching out into new territories and resisting new or unconventional methods because they have not been experienced before
- Getting mired in the details of work and not seeing the big picture
- Becoming overwhelmed when several projects need attention at once
- · Becoming discouraged if they don't feel appreciated or needed
- Becoming overburdened because saying "no" when asked to do something is difficult to do

Development Needed

- Development of their thinking and intuitive qualities can help ISFJs to see more of the long-range consequences of their actions and assist in their acceptance of new ways of doing things
- They need to develop a more direct and assertive approach to the world as well as becoming more positive and optimistic.
- Learn to delegate!





Dear Saurabh,

Your abilities test report is at Very Good level.

Jobs in the area of Production, Design, R & D and Marketing are good match for you.

Higher Studies

Your ability report indicates that you can achieve very good success in master degree courses.

- Your target should be 90% in entrance exams for the master's courses then only you can get admission in good colleges.
- If you are able to be amongst the top 5 in your class at M Tech then only you have a chance to work in R & D department of MNC's
- If you are planning to study abroad and wish to return back India after education, you need to bore one point in mind that there will not be much salary hike over here. So, chances are that you will have to stay there and find work.

The laws for getting work are different for different countries. Kindly check the same for the respective country where you wish to take the education. In addition to this, the cost of studying aboard is very high.

MBA

- As per your abilities report, we suggest that you can think about specializations in Finance, International Business, Human resources (for girls this can be a good option) Information Technology(IT) and Sales and Marketing.
- To clear the entrance examination, you need to work on cognitive and numerical ability.
- If you are planning to study abroad you need to check whether the degree is globally accepted or not.
- So also you must take in to consideration that the cost is very high.

Civil Services

- Based on your abilities report, we suggest that you can think about UPSC (Union Public Service Commission's) examination.
- However, you need to work on your Cognitive Ability.
- These examinations need intense preparation because there is tough competition all over India and hardly two percent of the appearing students are selected in good cadre.

Bank Probationary Officers

Your abilities are good for appearing in such kind of examinations.

If you wish to enter into Banking you can very well try for such examinations after due preparations.





Offbeat / Creative Fields

If you are keen about various creative activities like drawing, painting, writing and desire to make career into it then you can think about Product Design, Interior Design, Fashion Designing, Mass Communication, Animation etc. These areas require a formal education and are available at Diploma as well as Degree level.

Job Profiles

- If you have done engineering then jobs in the area of Production, Design, R & D and Marketing is good match for you.
- If you have selected major subject for degree like Physics, Chemistry, Biology, Mathematics and Statistics or even Geography then jobs in the area of various research facilities are available in these subjects in different organisations. Government sector, corporate houses and NGO's is good match for you.
- Mind well that in R& D there are not many jobs.
- If you get an opportunity with a medium or small company do not overrule the same. You will get a good exposure in all the departments. Normally, this does not happen with big companies or MNC's.

Note: Do not be too choosy about the job in terms of salary package. The initial years are meant to acquire practical experience.





Dear Saurabh,

First Job Analysis

Job, employment, occupation, and career are all different terms for the same thing -- work! Finding a job that's right for you can take some time and effort. This is the first time you are looking for a full time job.

The purpose of this section is to help you understand what is required to get that first job and identify job skills and set you on the path toward finding a job that's right for you. If you need more information after reading this section you can find the same in our complimentary booklets. It includes information about conducting a job search, preparing a resume, practicing interviews, and learning new job skills. Also be sure to log on at blog.careerfutura.com to read more.

Job Interview Preparation Analysis

Job Aptitude and Personality Tests

Now a day's almost all companies assess the candidate apart from his/her academic performance through various psychometric tools. These tests are normally called as Job Aptitude tests and Personality tests.

On the basis of your Aptitude test results we can say that your chances are good in such type of Job Aptitude tests. However, for better confidence and success rate, you should engage in solving sample aptitude tests regularly. As you have already undergone our Aptitude test we are sure that you have enough practice to appear for such kind of tests.

In addition to this you have also answered to our personality questionnaire, similar kind questions are being asked in the personality tests. This test is meant to assess your overall personality and to judge for which job role you are most fit for.

Personal Interview and GD

Normally there are three types of interviews, they are:

- a. Telephonic
- b. Face to face
- c. Through Skype or web-video mode

You are quiet, kind, and conscientious. Can be depended on to follow through. Usually put the needs of others above your own needs. Stable and practical, you value security and traditions. Well-developed sense of space and function. Rich inner world of observations about people. Extremely perceptive of other's feelings. Interested in serving others.

This points will help you to appear for the personal interviw and GD in a better manner. In addition to this you will also come to know in which areas you need to improve upon.





Soft Skills and Personality

Your Personality Type is ISFJ

Employability skills are general skills that are needed to get most jobs, but they also help you to stay in a job and work your way to the top. While there will always be some job-specific skills that an employer is looking for, most employers will also want you to have some general skills.

Written Communication

Based on your Aptitude Test performance and your personality type we can say that you will do very well in this area.

Teamwork

As per your personality type you

- Are supportive, organized team members
- Are sensitive to the concerns and emotions of others and do best on cooperative teams where there is not too much conflict
- Typically feel most secure on a team where everyone adheres to established rules and procedures
- Want a harmonious, predictable environment, team members who question the rules?or worse, ignore them outright?may upset you

Problem Solving

According to your Aptitude Test results you are very much comfortable in this area.

Numerical Ability

You are very much comfortable in this area.

Adaptability

As an ISFJ you prefer dealing with facts and people, and making decisions on the basis of personal values, you life is organized on a personal basis, seeking to enjoy relationships with people you like.

Creativity

In generality we tend to take creativity either in to literature or in performing arts. Mind well, that these are not the only areas where a person's creativity is reflected. We can say that a person is creative if his working desk or study table is arranged in a different manner, his/her power point presentation is using some different formats or the text and the pictures are presented in creative format. These are just two examples of how creative you can be. As per your personality report we can say that you are low on creative.

Now that you have understood where to do stand in each skill and how you can improve upon it, spend some time daily to take it to the next level.

Now a days in colleges and various soft skills or job-ready skills institutions these skills are taught, if required do join such courses.





Work Values

Contribution To The Organization

Each Personality Type has a different set of skills, talents and attributes that they bring to an organization, group or relationship. Here is a list of those most commonly associated with Personality Types like ISFJ.

- Likes tackling projects with here-and-now benefits to people
- Desires privacy, peace and quiet and few interruptions, yet also views working with others as important
- Is practical, people-oriented and serves others. Appreciates praise and rewards for work well done

Preferred Work Environment

- An environment that is structured and stable, where they know what is expected of them and they are rewarded for their hard work and contribution
- Work environment in which they get the opportunity to work steadily on one project at a time, without a lot of interruptions or changes in plan

Your Communication Style

- ISFJs take a supportive role in communication, listening to tune into the needs of others
- ISFJs rarely demand the floor, but are often quietly taking in detailed information from the world around them
- They contribute information when they see a practical use for it or when they see that it could be helpful
- ISFJs are loyal to what they see first-hand, and will often share perspectives based on personal experience
- They tend to be sensitive and want to collaborate to support everyone involved





This is a strictly confidential assessment report which is to be used under the guidance of a trained professional.

This profile arises from a self-report questionnaire and must be interpreted in the light of corroborating evidence gained from feedback and in the context of the role in question taking into account available data such as performance appraisals, actual experience, motivation, interests, values, abilities and skills.

As such we cannot accept responsibility for decisions made based on the information contained in this report and cannot be held directly or indirectly liable for the consequences of those decisions.

By using the Alma Mater's's Report, you explicitly waive and relinquish any and all claims of any nature against Alma Mater's and/or their employees, counsellors arising out of or in connection with the use of this report.



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